

A regular meeting of the City Council for the City of Canby, Minnesota was held on July 3<sup>rd</sup>, 2012 at 7:00 P.M. in the City Council Chambers.

Members: Gene Bies, Nancy Bormann, Rick Bueltel

Absent: Gene Eilers, Denise Hanson

Visitors: Nicholas Johnson, City Administrator  
Gerald Boulton, City Attorney  
Jody Olson

The Pledge of Allegiance was recited.

The meeting was called to order.

The minutes of June 19<sup>th</sup>, 2012 were reviewed. A motion was made by Bormann and seconded by Bueltel to approve the minutes. All voted in favor. None voted against. The motion was carried.

The Council heard recommendation from the Planning Commission regarding Parrot Bay installing a sign on their property. The recommendation of the Planning Commission was to approve the request from Parrot Bay. A motion was made by Bueltel and seconded by Bormann to approve the sign installation request. All voted in favor. None voted against. The motion was carried.

A Pay Application for work completed for the infrastructure project in the amount of \$35,438.72 was reviewed. A motion was made by Bueltel and seconded Bormann to approve the Pay Application in the amount of \$35,348.72. All voted in favor. None voted against. The motion was carried.

Pay Application #1 for water meters in the amount of \$89,339.90 was reviewed. A motion was made by Bormann and seconded by Bueltel to approve Pay Application #1 for the water meters in the amount of \$89,339.90. All voted in favor. None voted against. The motion was carried.

An invoice from Bolton and Menk for engineering services rendered as part of the infrastructure project in the amount of \$16,352.50 was reviewed. A motion was made by Bueltel and seconded by Bormann to approve the invoice of \$16,352.50. All voted in favor. None voted against. The motion was carried.

The vendor transactions for June in the amount of \$640,963.55 were reviewed. A motion was made by Bormann and seconded by Bueltel to approve the transactions. All voted in favor. None voted against. The motion was carried.

Licenses and permits were reviewed. A motion was made by Bueltel and seconded by Bormann to approve a 1 Day Consumption and Display permit for Larry Duis (Shooters Bar & Grill

serving) on August 11<sup>th</sup>, 2012 at the YMC Fairgrounds; as well as a 3.2 On Sale for the Canby Jaycees for the YMC Fair subject to proof of insurance submitted. All voted in favor. None voted against. The motion was carried.

A motion was made by Bueltel and seconded by Bormann to approve the election judges. All voted in favor. None voted against. The motion was carried.

Election Judges – 2012

1. Laurie Driessen – Head Judge
2. David Leppke
3. Dorothy Miller
4. Jerry Clark
5. Sandie Hopper
6. Arlene Lueders
7. Ruth Johnson
8. Mary Ann O'Reilly
9. Linda Blackwelder
10. Bonnie Merritt
11. Nicholas Johnson

Resolution 2012-7-3-1, a resolution applying for the Business Capital Projects Grant Program, was reviewed. A motion was made by Bueltel and seconded by Bormann to approve Resolution 2012-7-3-1. All voted in favor. None voted against. The motion was carried.

Resolution 2012-7-3-1

SAMPLE LOCAL GOVERNMENT RESOLUTION BUSINESS DEVELOPMENT CAPITAL PROJECTS GRANT PROGRAM

Applicants must adopt and submit the following resolution. This resolution must be adopted prior to submission of the forms package.

BE IT RESOLVED that City of Canby (Applicant) act as the legal sponsor for project(s) contained in the Business Development Capital Projects Grant Program Application to be submitted on July 6<sup>th</sup>, 2012 and that Mayor (Title of First Authorized Official) and City Administrator (Title of Second Authorized Official) are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of City of Canby (Applicant).

BE IT FURTHER RESOLVED that City of Canby (Applicant) has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate construction, operation, maintenance and replacement of the proposed project for its useful life.

BE IT FURTHER RESOLVED that City of Canby (Applicant) has not violated any federal, state, or local laws pertaining to fraud, bribery, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, City of Canby, (Applicant) may enter into an agreement with the State of Minnesota for the above-referenced project(s), and City of Canby (Applicant) certifies that it will comply with all applicable laws and regulations as stated in all contract agreements.

BE IT FURTHER RESOLVED that all nonstate funding is committed and available and meets or exceeds the requirement that the non-state match equal or exceed the state funding.

BE IT FURTHER RESOLVED that City of Canby (Applicant) certifies that it will comply with all applicable laws, regulations, and rules of General Obligation bond funds.

NOW, THEREFORE BE IT RESOLVED that Mayor (Title of First Authorized Official) and City Administrator (Second Authorized Official), or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project(s) on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the City Council (City Council or County Board) of City of Canby (Applicant) on 7/3/12 (Date).

SIGNED:

WITNESSED:

(First Authorized Official)

(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

SIGNED:

WITNESSED:

(Second Authorized Official)

(Signature)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Date)

An amendment to the development agreement between Helena Chemical and the City of Canby was reviewed. A motion was made by Bormann and seconded by Bueltel to approve the amendment. All voted in favor. None voted against. The motion was carried.

A motion was made by Bormann and seconded by Bueltel to approve reducing the capitalized interested by \$2000 and increasing site acquisition/improvements by \$2000 for the TIF 1-24 district budget. All voted in favor. None voted against. The motion was carried.

The Council discussed possible improvements to the pool.

A motion was made by Bueltel and seconded by Bormann to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Attest:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator