

A regular meeting of the City Council for the City of Canby, Minnesota was held on August 6th, 2013 at 7:00 P.M. in the City Council Chambers.

Members: Nancy Bormann, Gene Bies, Nate Oellien, Frank Maas

Absent: Denise Hanson

Visitors: Nicholas Johnson, City Administrator
Gerald Boulton, City Attorney
Chris Husby, Public Works Supervisor
Dean Helstrom, City Engineer
Zhenya Ward, Administrator's Intern
Ryan Feiock, Canby News
Sharon Birk
Gloria Nelson
Jody Olson
Randy Larson

The Pledge of Allegiance was recited.

The meeting was called to order.

The minutes of July 16th, 2013 were reviewed. A motion was made by Bormann and seconded by Oellien to approve the minutes. All voted in favor. None voted against. The motion was carried.

Dean Helstrom presented Pay Application #5 and Change Order 2 for the Water Meter Project in the amount of \$3,353.91. This represents the remaining 1% of the retained amount. A motion was made by Bormann and seconded by Oellien to approve the pay application. All voted in favor. None voted against. The motion was carried.

Dean Helstrom discussed the steps towards a future infrastructure project. Resolution 2013-8-6-1, a resolution ordering preparation of report on improvement, was reviewed. A motion was made by Oellien and seconded by Bormann to adopt Resolution 2013-8-6-1. All voted in favor. None voted against. The motion was carried.

City of Canby
Resolution 2013-8-6-1

Resolution Ordering Preparation of Report on Improvement

WHEREAS, it is proposed to improve watermain, sanitary sewer, storm sewer, and streets in the area located east of St. Olaf Avenue (US TH 75) from 1st Street East (MN TH 68) on the south to 5th Street East on the north. The second area is located south of 1st Street South from Lyon Avenue South on the west to Ring Avenue South on the east and goes south to Division Street

and to assess the benefited property for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CANBY,
MINNESOTA:

That the proposed improvement, shall be referred to Canby Infrastructure Replacement Project - Phase I for study and that that person is instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvement is necessary, cost-effective, and feasible; whether it should best be made as proposed or in connection with some other improvement; the estimated cost of the improvement as recommended; and a description of the methodology used to calculate individual assessments for affected parcels.

Adopted by the Council this 6th day of August, 2013.

Attest:

Mayor

City Administrator

Chris Husby gave a report on the activities of the public works departments.

Sharon Birk was present to discuss a need to improve the City's ordinance on animals relating to cruelty and neglect. Nicholas Johnson will consult with Isaiah and Jerry to see what solutions are available.

Randy Larson was present to discuss aerial photos of the city. The cost would be \$500 and he would provide the City with 250 images, 10 posters, and quality shots of the city as well as 3 sites of choice. A motion was made by Oellien and seconded by Maas to approve the aerial photos of the city. All voted in favor. None voted against. The motion was carried.

Vendor transactions for July 2013 in the amount of \$414,779.40 were reviewed. A motion was made by Maas and seconded by Oellien to approve the vendor transactions. All voted in favor. None voted against. The motion was carried.

Nicholas Johnson presented a proposal to replace the carpeting in the central office in City Hall. A motion was made by Maas and seconded by Bormann to approve the estimate. All voted in favor. None voted against. The motion was carried.

A contract for assessing services from Tim Falkum was reviewed. The new contract is for 6 months, ending in June, and includes an increase of \$150. A motion was made by Maas and

seconded by Oellien to approve the contract. All voted in favor. None voted against. The motion was carried.

Ordinance 315, an ordinance annexing city owned property and extending corporate limits, was reviewed. A motion was made by Oellien and seconded by Maas to introduce Ordinance 315. All voted in favor. None voted against. The motion was carried.

Ordinance 316, an ordinance amending ordinance 234.2, was reviewed. A motion was made by Maas and seconded by Bormann to introduce Ordinance 316. All voted in favor. None voted against. The motion was carried.

A grant agreement for the airport sealing project from MNDOT was reviewed. A motion was made by Maas and seconded by Bormann to approve the grant agreement. All voted in favor. None voted against. The motion was carried.

Nicholas Johnson discussed having a budget workshop at 6:00 P.M. on August 20th prior to the regular Council meeting. The Council was in consensus to have the workshop.

The Council discussed the growing number of weeds around town.

Nicholas Johnson discussed the possibility of utilizing online and credit card payments for City utilities.

Nicholas Johnson discussed the progress on the theater. The property owners have elected to perform their own appraisal of the building as they did not agree with the one the City performed.

A motion was made by Maas and seconded by Bormann to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Attest:

Mayor

City Administrator