

A budget workshop of the City Council for the City of Canby, Minnesota was held on December 17<sup>th</sup>, 2014 at 6:30 P.M. in the City Council Chambers.

Members: Nancy Bormann, Denise Hanson, Frank Maas

Absent: Nate Oellien

Visitors: Nicholas Johnson, City Administrator  
Gerald Boulton, City Attorney  
Ryan Feiock, Canby News  
Jody Olson

The budget workshop was opened.

Nicholas Johnson discussed changes to the 2015 budget.

The budget workshop was closed.

A regular meeting of the City Council for the City of Canby, Minnesota was held on December 17<sup>th</sup>, 2014 at 7:00 P.M. in the City Council Chambers.

Members: Nancy Bormann, Denise Hanson, Frank Maas, Nate Oellien

Absent: None

Visitors: Nicholas Johnson, City Administrator  
Gerald Boulton, City Attorney  
Chris Husby, Public Works Supervisor  
Ryan Feiock, Canby News  
Jody Olson

The Pledge of Allegiance was recited.

The meeting was called to order.

The minutes of December 2<sup>nd</sup>, 2014 were reviewed. A motion was made by Hanson and seconded by Maas. All voted in favor. None voted against. The motion was carried.

Nicholas Johnson and Chris Husby discussed the cause of the four water main breaks in the Fall.

Nicholas Johnson and Chris Husby discussed the pool.

Nicholas Johnson and Chris Husby discussed quotes received for a new City Hall roof. Three proposals were obtained. Buttweiler's Do All proposed removing the existing membrane and replacing with new; a total cost of \$65,420 with an option of \$870 for an additional 5 years on the warranty. Tremco proposed restoration of the roof through patching as needed then applying

an emulsion coat over the existing roof; a total cost of \$59,000 to \$62,000. Greener World Solutions proposed applying a roofing foam over the existing roof; a total cost of \$58,702. Coating Specialties proposed a urethane coating over the existing roof; a total cost of \$54,480. A motion was made by Maas and seconded by Hanson to approve Buttweiler's Do-All, Inc. with the extra warranty. All voted in favor. None voted against. The motion was carried.

2014 budget amendments were reviewed. A motion was made by Hanson and seconded by Maas to approve the budget amendments. All voted in favor. None voted against. The motion was carried.

Resolution 2014-12-7-1, a resolution adopting the 2015 final levy and budget, was reviewed. A motion was made by Hanson and seconded by Maas to adopt the resolution. All voted in favor. None voted against. The motion was carried.

**Resolution 2014-12-17-1**  
**City of Canby**

State of Minnesota  
County of Yellow Medicine  
City of Canby

**Resolution Adopting the 2015 Final Levy and 2015 Budget**

Be it resolved by the Council of the City of Canby, County of Yellow Medicine, Minnesota that the following sums of money be levied in 2015, upon the taxable property in the City of Canby, for the following purposes:

|                                   |              |
|-----------------------------------|--------------|
| General Fund                      | \$520,800.00 |
| Canby Inn & Suites Abatement      | \$36,100.00  |
| Farmer's Co-op Abatement          | \$7,350.00   |
| Fire Hall Inter-Fund Loan of 2014 | \$10,629.00  |
| Infrastructure Bond               | \$150,000.00 |
| Total Tax Levy                    | \$724,879.00 |

and;

Be it further resolved by the Council that the proposed 2015 budget is hereby adopted, and;

The City Administrator is hereby instructed to transmit a copy of this resolution to the auditor of Yellow Medicine County, Minnesota.

Attest:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

Resolution 2014-12-7-2, a resolution for the creation of a pool committee, was reviewed. A motion was made by Maas and seconded by Hanson to adopt the resolution. All voted in favor. None voted against. The motion was carried.

**Resolution 2014-12-17-2**

**A Resolution Establishing an Ad Hoc Advisory Committee to the City Council**

Whereas, the City Council received a report on the current condition of the Municipal Swimming Pool and found it to be at the end of useful life; and,

Whereas, the City Council wishes to make renovations to the Municipal Swimming Pool for the benefit of the community and the surrounding area; and,

Whereas, the City Council wishes to delegate the task of researching the various means, methods, designs, and other necessary work to establish practical costs of a renovation; and,

Whereas, the City Council believes an ad hoc advisory committee is the best method to accomplish this task,

Now, therefore, be it resolved by the City Council, that an ad hoc advisory committee be formed to accomplish the aforementioned tasks and return to City Council a report on said recommended renovations. Said ad hoc advisory committee shall consist of a number of members equal to those appointed by the City Council, however many such may be.

Passed by the City Council this 17<sup>th</sup> day of December, 2014.

Attest:

\_\_\_\_\_  
Mayor Pro-Tem

\_\_\_\_\_  
City Administrator

Resolution 2014-12-7-3, a resolution for the creation of a police hiring committee, was reviewed. A motion was made by Hanson and seconded by Maas to adopt the resolution. All voted in favor. None voted against. The motion was carried.

**Resolution 2014-12-17-3**

**A Resolution Establishing an Ad Hoc Advisory Committee to the City Council**

Whereas, the City Council is seeking a qualified applicant to fill the vacant position of full time police officer; and,

Whereas, the City Council seeks to ensure the best qualified applicant is hired; and,

Whereas, interviews with potential candidates will be conducted as part of said hiring; and,

Whereas, the City Council believes an ad hoc advisory committee is necessary to conduct those interviews.

Now, therefore, be it resolved by the City Council, that an ad hoc advisory committee be formed to accomplish the aforementioned task and return to City Council a recommendation for position candidacy. Said ad hoc advisory committee shall consist of a number of members equal to those appointed by the City Council, however many such may be.

Passed by the City Council this 17<sup>th</sup> day of December, 2014.

Attest:

\_\_\_\_\_  
Mayor Pro-Tem

\_\_\_\_\_  
City Administrator

Infrastructure Project Draw Request #2 in the amount of \$40,261.71 was reviewed. A motion was made by Hanson and seconded by Maas to approve the draw request. All voted in favor. None voted against. The motion was carried.

Nicholas Johnson presented the bid results for approximately 19 acres of land northwest of the airport. Derek Stoks bid \$101 per acre; AC Farms (Austin Citrowske) bid \$135 per acre. The farm lease agreement with AC Farms as the high bidder was reviewed. A motion was made by Maas and seconded by Hanson to approve the agreement. All voted in favor. None voted against. The motion was carried.

Resolution 2014-12-17-4, a resolution approving the decertification of City TIF 1-19, was reviewed. A motion was made by Hanson and seconded by Maas to adopt the resolution. All voted in favor. None voted against. The motion was carried.

Resolution 2014-12-17-4

**A RESOLUTION APPROVING THE DECERTIFICATION OF TAX INCREMENT  
FINANCING DISTRICT NUMBER 1-19 OF THE CITY OF CANBY**

WHEREAS, on October 15, 2001 the City of Canby the “Authority” in and for the City of Canby (the “City”) created Tax Increment Financing District Number 1-19 (the “District”) within Development District Number 1 (the “Project”); and,

WHEREAS, as of the date hereof all bonds and obligations to which tax increment from the District have been pledged have been paid in full or defeased and all other costs of the Project have been paid; and,

WHEREAS, the Authority by this resolution to cause the decertification of the District after which all property taxes generated by property within the District will be distributed in the same manner as all other property taxes.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Canby, Minnesota that staff shall take such action as is necessary to cause the County Auditor of Yellow Medicine County to decertify the District as a tax increment district and to no longer remit tax increment payable 2015 from the District to the City.

Dated: December 17<sup>th</sup>, 2014

Attest:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Administrator

Licenses and permits were reviewed. Saint Peters Catholic requested a 1 day temporary liquor license and exempt from gambling permit. A motion was made by Maas and seconded by Hanson to approve the licenses and permits. All voted in favor. None voted against. The motion was carried.

A motion was made by Maas and seconded by Hanson to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Attest:

\_\_\_\_\_  
Mayor Pro-Tem

\_\_\_\_\_  
City Administrator