

A regular meeting of the City Council for the City of Canby, Minnesota was held on March 18th, 2014 at 7:00 P.M. in the City Council Chambers.

Members: Nancy Bormann, Nate Oellien, Frank Maas

Absent: Gene Bies, Denise Hanson

Visitors: Nicholas Johnson, City Administrator
Gerald Boulton, City Attorney
Dean Helstrom, City Engineer
Matt Wagner, Airport Manager
Melissa Denelsbeck, Canby News
Jody Olson

The Pledge of Allegiance was recited.

The meeting was called to order.

The minutes of March 5th, 2014 were reviewed. A motion was made by Maas and seconded by Oellien to approve the minutes. All voted in favor. None voted against. The motion was carried.

Dean Helstrom presented the preliminary engineering report for the addition of Oscar Avenue North from 5th Street to 8th Street and 8th Street from St. Olaf Avenue to Oscar Avenue. Resolution 2014-3-18-3, a resolution receiving the report and calling a hearing on the improvement, was reviewed. A motion was made by Oellien and seconded by Maas to adopt the resolution. All voted in favor. None voted against. The motion was carried.

RESOLUTION RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT
CITY OF CANBY, MINNESOTA

RESOLUTION NO. 2014-3-18-3

WHEREAS, pursuant to Council direction on February 18th, 2014, a report has been prepared by the City Engineer with reference to the Preliminary Engineering Report – Oscar Avenue and 8th Street East. The project area is further described as follows:

- Oscar Avenue North from 5st Street East to 8th Street East
- 8th Street East from Saint Olaf Avenue North to Oscar Avenue North

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CANBY,
MINNESOTA:

1. The Council will consider the improvement of such street in accordance with the report and the assessment of abutting property for all or a part of the cost of the improvement

pursuant to Minnesota Statutes Chapter 429 at an estimated total cost of the improvement of \$1,118,600.00.

2. An Open House for the proposed Preliminary Engineering Report – Oscar Avenue and 8th Street East has been scheduled for Wednesday, April 9th, 2014 at the City of Canby Council Room located at 110 North Oscar Avenue from 3:30 p.m. to 6:30 p.m. Since no formal presentation will be given, you may attend the Open House at your convenience between 3:30 p.m. to 6:30 p.m. The Open House will provide an informal opportunity for you to ask questions about the proposed project. A reasonable estimate of the impact of the assessments will be available at this meeting.
3. A public hearing shall be held on such proposed improvement on the 15th day of April, 2014 in the Community Room of the Canby City Hall at 6:30 p.m. and the clerk shall give mailed and published notice of such hearing and improvement as required by law.

Adopted by the Council the 18th day of March, 2014.

Attest:

Eugene Bies, Mayor

City Administrator

Matt Wagner presented the annual report for the airport. The airport manager contract was reviewed. A motion was made by Maas and seconded by Oellien to approve the agreement. All voted in favor. None voted against. The motion was carried.

The DNR grant agreement to treat Lake Sylvan was reviewed. A motion was made by Maas and seconded by Oellien to approve the grant agreement. All voted in favor. None voted against. The motion was carried.

The VFW is requesting a temporary liquor license to serve at Ducks Unlimited on May 2nd, 2014. A motion was made by Oellien and seconded by Maas to approve the license. All voted in favor. None voted against. The motion was carried.

Resolution 2014-3-18-1, a resolution allowing elected officials to be covered by workers compensation, was reviewed. A motion was made by Maas and seconded by Oellien to adopt the resolution. All voted in favor. None voted against. The motion was carried.

Resolution 2014-3-18-1

A Resolution Allowing Elected Officials of the City of Canby to be Covered by Workmen's Compensation

WHEREAS, the law enables elected or appointed officials of the City to be covered, and

WHEREAS, the Mayor and Council Members intent is that they will be included as employees;

NOW, THEREFORE, BE IT RESOLVED THAT THE Mayor and Council Members of the City of Canby be covered by the Minnesota Worker's Compensation Law.

Dated this 18th day of March, 2014.

Attest:

Mayor

City Administrator

Resolution 2014-3-18-2, a resolution transferring Small Cities Development funds, was reviewed. A motion was made by Maas and seconded by Oellien to adopt the resolution. All voted in favor. None voted against. The motion was carried.

Resolution 2014-3-18-2

**A Resolution Transferring Small Cities Development Grant Funds
From Housing Rehabilitation to Commercial Rehabilitation**

WHEREAS, the City of Canby has been awarded two Small Cities Development Grants including assistance for housing and commercial building rehabilitation (CDAP-09-0028-FY10 and CDAP-11-0041-O-FY12), and,

WHEREAS, there are excess housing rehabilitation grant funds available with the project goal met, and,

WHEREAS, additional funding is necessary in commercial building rehabilitation, and,

WHEREAS, greater flexibility in the use of the grant funds is necessary,

BE IT RESOLVED, that the grant be amended to transfer \$11,775 from housing rehabilitation to commercial building rehabilitation, and,

BE IT RESOLVED, that the City of Canby requests that the Minnesota Department of Employment & Economic Development approve this amendment and authorize a corresponding amendment to the original grant application.

Adopted by the City Council this 18th day of March, 2014.

Attest:

Eugene Bies, Mayor

Nicholas Johnson, City Administrator

Resolution 2014-3-18-4, a resolution authorizing the submission of grant application to the USDA Rural Business Grant program, was reviewed. A motion was made by Oellien and seconded by Maas to adopt the resolution. All voted in favor. None voted against. The motion was carried.

RESOLUTION 2014-3-18-4

RESOLUTION SUBMITTING AN APPLICATION FOR TECHNICAL ASSISTANCE FUNDS FROM THE U.S. DEPARTMENT OF AGRICULTURE THROUGH THE RURAL BUSINESS ENTERPRISE GRANT PROGRAM

WHEREAS, the City of Canby has small businesses requesting technical assistance to create and retain jobs; and

WHEREAS, funds are available as a grant to the City to provide technical assistance for small businesses to create and retain jobs; and

WHEREAS, the City will provide a 50 percent cash match to match requested USDA RD grant funds; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CANBY, MINNESOTA, authorizing the submission of the application to U.S. Department of Agriculture – Rural Development for Rural Business Enterprise Grant funds for projects within the City of Canby corporate limits.

Adopted by the City Council this 18th day of March 2014.

Attest:

Mayor

City Administrator

A quote from Sunbrite Cleaning Service to clean the ductwork at the Canby Theater in the amount of \$480.94 was reviewed. A motion was made by Maas and seconded by Oellien to accept the quote. All voted in favor. None voted against. The motion was carried.

A motion was made by Maas and seconded by Oellien to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Attest:

Mayor

City Administrator