

A regular meeting of the City Council for the City of Canby, Minnesota was held on July 1st, 2014 at 7:00 P.M. in the City Council Chambers.

Members: Gene Bies, Nate Oellien, Nancy Bormann, Frank Maas

Absent: Denise Hanson

Visitors: Nicholas Johnson, City Administrator
Gerald Boulton, City Attorney
Ryan Feiock, Canby News
Jody Olson
Nels Tangen
Jennifer Ufkin
Jason and Lindsey Anderson

The Pledge of Allegiance was recited.

The meeting was called to order.

The minutes of June 3rd and June 18th, 2014 meetings were reviewed. A motion was made by Bormann and seconded by Oellien to approve the minutes. All voted in favor. None voted against. The motion was carried.

A variance request from Randy Lopau was heard. The Planning Commission recommended approval of the variance. A motion was made by Oellien and seconded by Bormann to approve the variance. All voted in favor. None voted against. The motion was carried.

Frank Maas entered the meeting.

Nicholas Johnson discussed a community light pole banner project. Display Sales was quoted for \$2,002.60 to purchase banners and hardware. A motion was made by Bormann and seconded by Oellien to approve the project. All voted in favor. None voted against. The motion was carried.

Jason and Lindsey Anderson were present to discuss a color run proposed for Canby. The color run would go through city streets and has been a big attraction for other larger cities. A motion was made by Bormann and seconded by Oellien to approve the color run. All voted in favor. None voted against. The motion was carried.

Resolution 2014-7-1-1, a resolution calling for a public hearing on the adoption of a modified TIF 1-25 plan, was reviewed. A motion was made by Bormann and seconded by Maas to adopt the resolution. Bormann, Maas, and Bies voted in favor. None voted against. Oellien abstained. The motion was carried.

CITY OF CANBY

RESOLUTION 2014-7-1-1

RESOLUTION CALLING FOR A PUBLIC HEARING ON THE ADOPTION OF A
MODIFIED TAX INCREMENT FINANCING PLAN FOR TAX INCREMENT FINANCING
DISTRICT NO. 1-25

WHEREAS, on June 17, 1985 the City of Canby (City) established a city development district (Development District No. 1) pursuant Minnesota Statutes, Chapter 472A, now Sections 469.124 through 469.134, to promote development and redevelopment within an area of the City which had not been developed to its full potential; and

WHEREAS, on September 3, 2013 the City also established a tax increment financing district (TIF District No. 1-25) within Development District No. 1 to assist a project which would not have occurred without public assistance; and

WHEREAS, the City wishes to modify the tax increment financing plan (Plan) for TIF District No. 1-25 in order to authorize the expenditure of tax increment for certain public improvements.

NOW, THEREFORE, BE IT RESOLVED By the City Council of the City of Canby,

Minnesota as follows:

1. John W. Meyer is authorized and directed to prepare the modified Plan (Modification Number 1) for TIF District No. 1-25.
2. The city council shall hold a public hearing on the modified Plan on August 6, 2014 starting at 7:00 p.m. in the council chambers at city hall.
3. The John W. Meyer is authorized and directed to prepare a notice of the public hearing and cause the notice to be published in the official newspaper at least 10 days prior to the public hearing.
4. The John W. Meyer is authorized and directed to transmit a copy of the modified Plan to the county and school district with a notice of the time and place of the public hearing to be held before the city council.
5. The city staff and John W. Meyer are authorized and directed to take any and all other steps reasonably necessary in order to accomplish these purposes.

Dated: July 1, 2014.

Attest:

Mayor

City Administrator

A motion was made by Oellien and seconded by Bormann to removal parcel 31-004-4020 from TIF 1-4. All voted in favor. None voted against. The motion was carried.

Resolution 2014-7-1-2, a resolution calling for a public hearing on the adoption of a TIF plan for TIF 1-26, was reviewed. A motion was made by Bormann and seconded by Oellien to adopt the resolution. All voted in favor. None voted against. The motion was carried.

CITY OF CANBY

RESOLUTION 2014-7-1-2

RESOLUTION CALLING FOR A PUBLIC HEARING ON THE ADOPTION OF A TAX INCREMENT FINANCING PLAN FOR TAX INCREMENT FINANCING DISTRICT NO. 1-

26

WHEREAS, on June 17, 1985 the City of Canby (City) established a development district (Development District No. 1) pursuant Minnesota Statutes, Sections 469.124 through 469.134, to promote development and redevelopment within an area of the City which had not been developed to its full potential; and

WHEREAS, the CITY wishes to create a tax increment financing plan (Plan) for TIF District No. 1-26 in order to authorize the expenditure of tax increment for certain public improvements.

NOW, THEREFORE, BE IT RESOLVED By the City Council of the City of Canby,

Canby, Minnesota as follows:

1. John W. Meyer is authorized and directed to prepare a Plan for TIF District No. 1-26.
2. The City Council shall hold a public hearing on the Plan on August 6, 2014, starting at 7:15 p.m. in the city council chambers at city hall.
3. The John W. Meyer is authorized and directed to prepare a notice of the public hearing and cause the notice to be published in the official newspaper at least 10 days prior to the public hearing.
4. The John W. Meyer is authorized and directed to transmit a copy of the Plan to the county and school district with a notice of the time and place of the public hearing to be held before the Board.
5. The city staff and John W. Meyer are authorized and directed to take any and all other steps reasonably necessary in order to accomplish these purposes.

Dated: July 1, 2014.

Attest:

Mayor

City Administrator

A contract for assessing services with Timothy Falkum was reviewed. A motion was made by Bormann and seconded by Maas to approve the contract. All voted in favor. None voted against. The motion was carried.

Licenses and Permits were reviewed. A motion was made by Oellien and seconded by Bormann to approve the licenses and permits. All voted in favor. None voted against. The motion was carried.

Licenses and Permits:

1. Blaine Merritt – On-Sale Liquor License
2. St. Peters Fall Festival – Temporary 3.2 Beer
3. COBRA – Temporary Liquor for 8/9/14 at the Fairgrounds and Schott’s Building

A citizen was heard on the prevalence of mosquitos in town. He would like to see spraying. The consensus of the Council is to spray if possible. Staff will look into cost and logistics of having spraying done.

A MNDOT FAA grant amendment was reviewed. A motion was made by Bormann and seconded by Maas to approve the amendment. All voted in favor. None voted against. The motion was carried.

The Prairie Five Meal Site agreement was reviewed. A motion was made by Oellien and seconded by Maas to approve the agreement. All voted in favor. None voted against. The motion was carried.

The slurry seal contract for the airport slurry seal project was reviewed. A motion was made by Maas and seconded by Bormann to approve the contract. All voted in favor. None voted against. The motion was carried.

Nicholas Johnson presented an update to the personnel policy. The adoption of the Women’s Economic Security Act by the State Legislature prompted revisions. A motion was made by Maas and seconded by Oellien to approve the updates to the personnel policy. All voted in favor. None voted against. The motion was carried.

Vendor transactions for June 2014 in the amount of \$401,298.66 were reviewed. A motion was made by Bormann and seconded by Maas to approve the transactions. All voted in favor. None voted against. The motion was carried.

Election judges were reviewed. A motion was made by Maas and seconded by Oellien to approve the election judges for 2014. All voted in favor. None voted against. The motion was carried.

2014 Election Judges:

1. David Leppke
2. Cliff Sillerud
3. Ellie Beman
4. Dorothy Miller
5. Jerry Clark
6. Sandie Hopper
7. Arlene Lueders
8. Ruth Johnson
9. Mary Ann O'Reilly
10. Bonnie Merritt
11. Linda Blackwelder – Head Judge
12. Nicholas Johnson – Head Judge

Resolution 2014-7-1-3, a resolution approving joint powers, was reviewed. A motion was made by Oellien and seconded by Maas to adopt the resolution. All voted in favor. None voted against. The motion was carried.

RESOLUTION 2014-7-1-3

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS
WITH THE CITY OF CANBY ON BEHALF OF ITS CITY ATTORNEY AND POLICE
DEPARTMENT

WHEREAS, the City of Canby on behalf of its Prosecuting Attorney and Police Department desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the City is eligible. The Joint Powers Agreements further provide the City with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the City to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Canby, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the City of Canby on behalf of its Prosecuting Attorney and Police Department, are hereby

approved. Copies of the two Joint Powers Agreements are attached to this Resolution and made a part of it.

2. That the Chief of Police, Isaiah Keating, or his or her successor, is designated the Authorized Representative for the Police Department. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State. To assist the Authorized Representative with the administration of the agreement, the City Administrator, Nicholas Johnson, is appointed as the Authorized Representative's designee.
3. That the City Attorney, Gerald Boulton, or his or her successor, is designated the Authorized Representative for the Prosecuting Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the City's connection to the systems and tools offered by the State. To assist the Authorized Representative with the administration of the agreement, the City Administrator, Nicholas Johnson, is appointed as the Authorized Representative's designee.
4. That Eugene Bies, the Mayor for the City of Canby, and Nicholas Johnson, the City Administrator, are authorized to sign the State of Minnesota Joint Powers Agreements.

Passed and Adopted by the Council on this 1st day of July, 2014.

Attest:

Mayor

City Administrator

Nicholas Johnson announced both Outdoor Recreation grants through the DNR for the renovation of Central Park, Swimming Pool Park, and the Swimming Pool were approved.

Nicholas Johnson announced that the upcoming Phase I Infrastructure Project may be eligible for a \$1.3 million grant through PFA.

Nicholas Johnson requested Council begin thinking about 2015 budget items.

A motion was made by Maas and seconded by Bormann to adjourn the meeting to a closed session to discuss union negotiations. All voted in favor. None voted against. The motion was carried.

A motion was made by Oellien and seconded by Bormann to reopen the meeting. All voted in favor. None voted against. The motion was carried.

A motion was made by Maas and seconded by Oellien to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Attest:

Mayor

City Administrator